

Customer Service Representative

Weed Man Lawn Care Boise

As a Customer Service Representative, you will be responsible for a variety of tasks related to creating and maintaining customer accounts. A CSR is an expert at customer service even beyond the customer interaction. Everything that you will do is built around our core values of amazing service, integrity, passion, and innovation. You are the voice of Weed Man to the customer.

Why Weed Man?

Weed Man is among the largest lawn fertilization and weed control providers in North America. For over a decade now, we have had the privilege of making our local community more beautiful while helping to increase our customers' property values. Our company is locally owned and operated, meaning we live and work in the very communities that we serve.

Everything we do is built around our core values of amazing service, integrity, passion, and innovation. We strive for a long-term partnership with our customers and want them to see us as a resource of technical and practical knowledge they can call upon anytime of the year. Come to work with your passionate enthusiastic attitude, and you'll experience the thrill of being a part of a winning team - and you'll be rewarded with many opportunities for personal growth!

As a Customer Service Representative, you will:

- Have full time hours
- Work independently as part of a team
- Have a competitive salary and bonus program
- Receive industry and company training
- Have advancement opportunities

Job Duties and Responsibilities:

- Provide exceptional customer service to existing and potential customers
- Communicate verbally or by writing in a polite, clear, and concise manner
- Answer phones and deal with customer inquiries with a high level of professionalism
- Process orders and data entry with high level of accuracy
- Take initiative and resolve customer escalations or complaints
- Make outbound calls for a variety of reasons associated with the business
- Input and manage daily reports
- Manage voicemails, emails, and texts to Weed Man

Qualifications:

- High School Diploma or GED
- Able to pass a background check and drug test
- Excellent oral and written communication skills
- Excellent time management, organization, and multi-tasking skills
- Able to use general computer, cellphone, tablet, and printer technology
- Familiar with Microsoft Office Suite
- Type 40 wpm

Pay: Our CSR receive a starting wage of \$10 per hour.

Schedule: Monday – Friday 8:30 am to 5:00 pm.

Apply Via: Submit Resume to office@weedmanboise.com